

Event Concepts . Florida / Catering By Robert (revised 11-15-13)
The Treasure Chest

COMPLETE WEDDING AND RECEPTION FOR UP TO **100 Guests**
\$12,995.00 includes tax and gratuity

Convenient payment plans under \$1000 per month for a wedding 12 months away!
(Dates subject to availability)

All services and locations are from reputable vendors here in Tampa Bay.

HERE'S WHAT OUR CHEST OF TREASURES CONTAINS:

Event Site:

Wedding and reception site+ (*options for indoor/outdoor ceremony sites depending on venue*)

All set up of tables, chairs (these items are included in your package)

All clean up

Access three hours prior to event

Five hour event time including ceremony

Venues+:

St. Pete Beach Community Center

St. Petersburg Garden Club

St. Petersburg Women's Club

Clearwater Center in Clearwater Beach

Clearwater Sailing Center in Sand Key

Tampa Woman's Club in South Tampa

Tampa Firefighters Museum

Junior League (Soros Building) in Lakeland

Magnolia Building/Hollis Gardens in Lakeland

South Florida Museum in Bradenton

+ Because each venue is unique in its features, we have included everything needed to hold both the ceremony and reception on site. **For example**, if a facility does not allow indoor chairs outside for the ceremony, the cost of rented chairs is included in this package.

Please refer to the FACILITY SPEC SHEET for a description of what each entails.

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Complete Wedding Planning

We handle all details involving vendors, site preparations, scheduling and itineraries. You may have direct contact with all vendors and are able to upgrade portions of your package

Wedding Officiate :

Includes phone consultation and different styles for ceremony
Marriage filing

Fresh Wedding Flowers: Carmen's Flowers (roses)

Bride's bouquet

Four attendant bouquets

11 Boutonnieres for groom, best man, groomsmen, fathers, and grandfathers

6 Corsages for mothers, grandmothers

Flower girl basket with rose petals

Toss Away Bouquet

Ceremony Elements* (for on site-location only)

Wedding Coordinator for Rehearsal and Day of Wedding

Backdrop with assorted greenery

Single Pillar Candleabras/ Shepherd's Hooks along walk-way

Guest seating set-up and transfer to reception area or set up if using rentals

Rehearsal time one to two days prior depending on facility availability

Music for ceremony

**If you choose not to do the ceremony at the reception location, you will receive an extra hour of reception time including dj (total five hours) and cake or sweetheart table canopy. An officiate is still included, but no coordinator, chairs, ceremony backdrop, aisle décor, or music will be provided.*

Catering By Robert Reception Package

Beautiful color-coordinated décor, guest table centerpieces and candles, neutral floor length linens, chair covers, and sashes, custom decorating with our in-house fabric accents and silk floral collection.

Four hour reception time (Five hours if ceremony is being held elsewhere)

Fabulous Three Entrée Dinner Buffet with hors d'oeuvres (other menus available for higher price)

All Service Personnel and Culinary Personnel professionally attired

Complete **open bar service** with liquor liability insurance, bartenders, mixers, soft drinks, cups, ice.

House Champagne and Sparkling White Grape Juice for Your Toast for Every Guest (at cost)

Four Hours of Alcohol (at cost) This includes premium beers, three types of wine, and hard liquor with *such brands as* Bacardi, Smirnoff, J&B Scotch, Gordon's Gin, Seagram 7, Budweiser, Woodbridge wines.

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Photography (Six hours)--

Includes at least one half hour prior for getting ready pictures within 20 minutes of event site, ceremony, reception, half hour of post-ceremony posed pictures in front of ceremony backdrop; half hour of reception intros, dances, toast; two hours following for dinner shots, guest candids, dancing, cake cutting, bouquet toss, garter toast.

Online gallery

Unlimited locations and photos

DVD with copy rights

A La Carte Options Available . . .

For additional hours, second photographers, engagement photos.

Disc Jockey (Five Hours) –

One hour of ceremony music if held on-site

Four hours of reception time.

Wedding Cake –

Three-tiered Round Wedding Cake in choice of designs and color accents

Your Own Event Designer

Reception Event Coordinator and Banquet Captain

Client Open Houses where you can bring friends and family to view upcoming client décor, taste menu items and chat with vendors

Each guest over 100 is \$65 per person plus tax and gratuity

Payment Information*

Down payment with Two Balances Due

\$2500.00 down (Can be split into two payments within 30 days of booking)

Depending on facility and WHEN you book, this down payment may be more as *many facilities require full payment and security deposit within 60 or 90 days of event.*

\$5000.00 due one month prior

Remaining balance due two weeks prior

Monthly Payments Can Be Arranged

We accept personal LOCAL checks for payments prior to the final payment.

We accept VISA and Mastercard with a small processing charge accrued at specific rate when contract is signed.

This percentage charge will be added into the final balance due two weeks prior to event. Must be paid by check or cash.

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All Balances Must Be Paid In Full Including Guests Over 100, No Later Than Two Weeks Prior to the Wedding.

FOR MORE INFORMATION, CONTACT SUSAN STALNAKER -
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