

**Villa Adriana Luxury Estate**  
*Intimate Wedding Weekend Celebrations*

**Wedding and Reception Services and Cuisine for 30 Guests/  
Overnight Accommodations for up to 12 guests**

**4-Night Weekend:** \$12,995.00 plus applicable tax

**Each additional overnight guests is \$150 plus 12% tax**  
**Each additional wedding guest is \$99.95 per person plus 7%tax**

**If your stay at Villa Adriana is on a holiday weekend, a \$1595 surcharge will apply**

HERE'S WHAT OUR CHEST OF TREASURES CONTAINS:

**Event Site:**

Enjoy all of the private amenities of a sprawling Italian-styled estate. From the lakefront pool and Jacuzzi to the captivating home theatre room, you and your guests will be able to relax and celebration in comfort.

**Celebration Space:**

Summer and fall weddings in Florida lend themselves to inside activities. Villa Adriana offers a number of indoor and patio areas for a small ceremony. This includes the massive two-level staircase. There are many shade trees along the lake shore that can accommodate short evening nuptials.

Cocktail hors can be held in the Great Room with over-flow into the covered patio and pool deck areas. Two built-in bars are located in the Great Room and outdoors.

The main reception area can easily fit up to 35 wedding guests in a connected area that includes the formal dining room (feasting table for bridal party), family room and breakfast nook. A performance kitchen is located in the same area for action station cooking by our chefs.

If weather permits, you are welcome to hold your entire event outdoors around the pool area.

Dancing space can be created in a number of indoor and outdoor spaces.

## HERE'S WHAT ELSE YOUR PACKAGE INCLUDES:

All set up of tables, chairs (these items are included in your package)

All clean up

5-6 hours of event time

### **Complete Wedding Planning**

We handle all details involving vendors, site preparations, scheduling and itineraries. You may have direct contact with all vendors and are able to upgrade portions of your package

### **Ceremony Elements**

Variety of décor for staircase, outdoor aisle with ceremony backdrop, depending on location. If outdoor seating is required, chairs for reception will be utilized first for ceremony and then moved to reception area.

### **Catering By Robert Food, Beverage, and Décor**

Beautiful color-coordinated décor, guest table centerpieces and candles, neutral floor length linens, chair covers, and sashes, custom decorating with our in-house fabric accents and silk floral collection.

“Taste Around” Three-Station Menu or Formal Sit-Down Dinner with hand-passed appetizers. Many options available.

All Service Personnel and Culinary Personnel professionally attired

Complete **open bar service** with liquor liability insurance, bartenders, mixers, soft drinks, cups, ice. YOU FURNISH THE ALCOHOL including hard liquor, beer, wine, champagne.

### **Your Own Event Designer**

### **Reception Event Coordinator and Banquet Captain**

# INCLUSIONS in the Wedding Weekend Package

## Your Wedding Weekend at the Villa

### **About the Estate Access:**

**Up to 4 Day Access to Estate or Wednesday - Sunday for those staying on site**  
Access at 4 p.m. move in day; departure by 2 p.m. on Sunday

Choice of settings within the estate for ceremony and reception on a single day

### **About the Wedding Planning Services:**

24/7 communications on any aspect of your stay and event

Menu tasting opportunities

Walk-through and logistical plan

Development and execution of wedding weekend timeline

Vendor selection assistance and coordination

Area hotel and transportation arrangements for out-of-town guests not staying at the villa

YOUR OWN EVENT DESIGNER who meets with you to help you select the feel and look of your wedding

Assistance with additional lighting, tents, specialty draping, décor and floral additions

### **About the Services the Day of the Wedding**

On-Site Ceremony Coordinator

On-Site Reception Coordinator

All management of transportation, vendors (and arrival-set up times)

All set up and decorating of ceremony and reception areas

Checklist of Client Items

Placement of all client items such as place cards, pictures, favors, and other DIY features

Greeter from beginning of ceremony through Reception

5 hours of Ceremony/Reception Time

### **About the Ceremony:**

Choice of locations around the estate. Indoor option for top of main stair case with guests stationed on bottom and stairs.

Includes one of four beautifully-customized arbors/Chuppahs or a custom-designed structure (may be additional cost)

Standard Folding Chairs with chair covers used first for ceremony then moved to reception area.

Aisle décor ranging from shepherd hooks to silver or black tall candle stands

**Other options available**

## About the Reception:

### Tables:

Round or long tables for guest seating;

*Long polished wood farm tables available for an extra charge.*

Sweetheart or traditional long head table

Sign-in table, Gift table, Buffet/station tables, Place card table

**ALL covered and decorated with floor length linens with wedding color accents and our tabletop decorations.**

**Guest Table Linens:** - Standard floor length black or white linens with napkins in ANY color. *Overlays and textured fabrics available for an extra charge.*

**\*Chairs:** – Basic folding chairs with neutral covers and sashes OR white wood folding chairs utilized first for ceremony, and then transferred to reception area. Chiavari chairs in your choice of mahogany, gold, silver or white for \$3.75 each.

**Table Décor** - Choice of up to 16 guest table centerpieces ranging from four different sizes of clear glass cylinders to lanterns and specialty bowls/candle holders; square or round mirrors; votive candle holders

Upgraded fine china; Water goblets and stemmed champagne glasses

Flatware

Professional Servers; Banquet Captain

*(one server per two to three tables depending on service style)*

Culinary Staff (no extra charges for carvers, chefs)

No charge for cake cutting

## About the Cocktail Hour:

Separate social area during bridal party picture-taking with open bar service (you furnish the alcohol). Depending on initial location, bar may remain in same area or be moved to a site closer to main reception.

Displayed or Hand-Passed Appetizers depending on menu.

High top cocktail tables with centerpieces

## **About the Main Reception:**

Freshly prepared cuisine of in a choice of serving styles: Buffet, Station, Family, Sit Down, Cocktail

Depending on the number of guests you expect, we will provide a standard menu with salad(s), side dishes, and at least three entrees. You will have a choice of items to select from; custom menus can be developed.

Professional service staff with a ratio of one per 20 -30 guests depending on serving style

Iced Water and Iced Tea served to guests at their tables

Chilled champagne Toast with glass stemware and **champagne/sparkling white juice you provide**

Freshly brewed coffee station after dinner

## **OPTIONAL ADDITIONS:**

**Two Tier Wedding Cake for up to 30 guests: \$150 plus \$25 delivery fee**

Each guest thereafter is \$4.50 per person

**OPTION for small cake for \$50 plus assorted mini desserts for \$5.95 per person**

**5 Hours of DJ service** for ceremony sound, social hour music, and full reception:  
\$795

**Wedding Flowers:** (roses)

\$575 for bride's bouquet, toss-away bouquet, four attendant bouquets, 11 boutonnieres, six corsages, flower girl basket with petals (**price would be lower with fewer items**)

**Six Continuous Hours of Professional Photography** with unlimited, edited images, CD with release letter: \$895 – 1500.

**Officiant Services:** \$250

**Tent** with lighting starting at \$650 including set up and delivery

FOR MORE EVENT INFORMATION,  
CONTACT SUSAN STALNAKER, Event Manager -  
**(813) 960-7092 / cateringbyrobert@aol.com**